

Announcement of the 2013 Autumn Meeting

I. Meeting Information

1. Date

November 19 (Tuesday) – 21 (Thursday), 2013

2. Venue

Sendai International Center

Aobayama, Aoba-ku, Sendai, Japan

<http://www.sira.or.jp/center/english/index.html>

3. Presentations

We are inviting presentations on meteorological research. For presentation details, please refer to “IV. Guidelines for Presentations”.

4. Meeting schedule

The following is the scheduled program for the meeting:

Day 1 (November 19)

Morning: oral presentations

Afternoon: oral and poster presentations

Day 2 (November 20)

Morning: oral presentations

Afternoon: award ceremony, commemorative lectures by award recipients, symposium, and banquet

Day 3 (November 21)

Morning: oral and poster presentations

Afternoon: oral presentations

5. Symposium

The symposium is scheduled to take place on the afternoon of Day 2 (November 20). The theme of the symposium is “New evolution of carbon dioxide research”.

6. Banquet

The banquet will take place at Sendai International Center in the evening of Day 2

(November 20).

7. Meeting website

The meeting website (<http://www.metsoc.or.jp/>) in Japanese will be launched on July 2 (Tuesday) to accept applications and to disseminate information about the meeting, as well as any update to the program. Registration procedures can also be found at the website.

II. Registration Procedure

1. Registration procedure for presenters

Please follow the registration process outlined in the “Meteorological Society of Japan, Rules and Regulations for Presentations at Spring and Autumn Meetings” at the end of this announcement.

As a general rule, registration and abstract submission can only be made on-line. However, if this is not possible for some reason, registration by mail will be acceptable.

Please note that your registration and registration fee payment have to be completed before you are eligible to give your presentation(s).

1.1 On-line registration

- Deadline: 3 pm (Japan Standard Time) on Tuesday, July 30, 2013.
- Refer to the meeting website and follow the instructions on the website.
- Enter your personal information and login ID at the meeting website. After you have done this, a password will be issued. (Please note that the password used in previous meetings is no longer valid. We appreciate your understanding and apologize for any inconvenience, but please re-enter your personal information and ID to obtain a new password.) With the ID and new password, log on to the system to register for the meeting, apply for a presentation, submit your abstract, and pay meeting fees.
- Presenters are requested to register their own personal information. Presenters are not allowed to submit an application for presentation with a name and affiliation different from those used in registering their personal information. Moreover, please DO NOT submit two applications with different presenter names using one ID.
- Meeting registration and fee payment (credit card payment) must be completed prior to the submission of your application for a presentation. If your meeting

registration and fee payment are incomplete, we cannot accept your presentation application.

- For on-line payment, we can accept credit card payment even if the cardholder's name is different from the name registered in your personal information.
- Submit your abstract on the meeting website. We can only accept the abstract in PDF format (maximum allowable size: 1MB).
- If you have any requests regarding your presentation, please indicate them in the space provided. We will attempt to accommodate your request as much as possible. Also, as a general rule, we reserve the right to assign the date of your oral presentation, to facilitate the logistics of the meeting. Please note that we will not respond one by one to every request that is submitted. Thank you for your understanding and cooperation
- Until the presentation application deadline (Tuesday, July 30), you can modify at the website any information you have already submitted, such as your registration information and abstract. Please note, however, that you cannot cancel your presentation application.
- We cannot accept any application for presentation or any modification to the abstract after the application deadline.

1.2 Registration with postal money transfer (Inside Japan only. This form of registration is accepted only under extreme unavoidable circumstances.)

- Deadline: No later than Tuesday, July 23, 2013.

(Please note that the mail-in deadline is one week earlier than the on-line deadline.)

- Send the following three items of information to the “Head Office of the Spring and Autumn Meetings Oversight Committee” by E-mail or postal service (see below for the address).
 1. Abstract.
 2. Presenter's name (both in Japanese characters, if applicable, and roman alphabet), membership number, presentation type (oral / poster), contact information (address, phone number, and email address), the presentation title, main and sub keywords, and other relevant information related to the presentation (any format is acceptable).
 3. Payment receipt for postal money transfer or its copy (refer to the next section).
E-mail address: kouenkikaku2013a@netsoc.or.jp
(Please send e-mail message with the title of “Presentation Application 2013a”.)

Mailing address:

Head Office of the Spring and Autumn Meetings Oversight Committee of the
Meteorological Society of Japan
c/o Forecast Research Department
Meteorological Research Institute
1-1 Nagamine
Tsukuba, Ibaraki 305-0052, Japan
(Please write "Presentation Application" in red letters on the front of the
envelope.)

- Prior to submitting your presentation application, please send your payment for the meeting fees by postal money transfer with the following information:
 - Account number: 00130-3-5958
Name on the account: 日本気象学会 (This must be written in Japanese.)
 - In the "space for correspondence", provide the following information:
 1. "Registration application for the 2013 autumn meeting."
 2. Membership number (if not a member, please indicate "non-member.")
 3. Participation classification: "Presenter A" or "Presenter B" (see Section 3.1)
 4. Amount for the meeting registration fee
 5. Amount for the banquet fee
 6. Total amount
 - In the section "address and name of the payer," please make sure to provide your address, name, its reading with Kana, and phone number.
 - The presenter is responsible for the processing fee for the postal money transfer.
- Thank you for your understanding and cooperation.

1.3 Presentation cancellation policy

- After your presentation application has been submitted, you cannot withdraw your presentation. The meeting and banquet fees cannot be refunded even if you are unable to give your presentation or attend the meeting due to unavoidable circumstances.
- In case the presenter cannot give his/her presentation but allows for a substitute presenter, please contact the Spring and Autumn Meetings Oversight Committee (kouenkikaku2013a@metsoc.or.jp).

2. Registration procedure for non-presenters (attendance only)

Registration and other fees can be made using one of the following methods

below. In order to expedite the process, we request pre-registration online via the meeting website. Exception will be allowed only under extreme unavoidable circumstances.

2.1 On-Line registration

Register online at the meeting website and complete your registration payment by Tuesday, September 17, 2013 (credit card payment only).

2.2 Registration with postal money transfer (Inside Japan only. This form of registration is accepted only under extreme unavoidable circumstances.)

- Registration fee needs to be made by postal money transfer by Tuesday, September 10, 2013.
 - Account number: 00130-3-5958
 - Name on the account: 日本気象学会 (This must be written in Japanese.)
 - In the “space for correspondence”, provide the following information:
 1. “Registration application for the 2013 autumn meeting.”
 2. Participation Classification: “Attendance only”
 3. Amount for the meeting registration fee
 4. Amount for the banquet fee
 5. Total amount
 - In the section “address and name of the payer,” please make sure to provide your address, name, its reading with Kana, and phone number.
 - The meeting attendee is responsible for the processing fee for the postal money transfer. Thank you for your understanding and cooperation.

2.3 On-Site registration

One can also register on-site during the days of the meeting. However, please note that the on-site registration fee is at a higher rate than the pre-registration fee.

3. Registration and Banquet Fees

3.1. Meeting registration fee

- Refer to the following table to identify your meeting registration fee (sales tax included).

Meeting registration fee		
Classification	Advance Payment	On-Site Payment
Presenter A	8,000 yen	-
Presenter B	5,000 yen	-
Attendee	3,000 yen	4,000 yen

- **Presenter Classification**
Presenter A: presenters who are affiliated with research institutes and universities (except for undergraduate and graduate students).
- **Presenter B:** presenters who do not meet the criteria for Presenter A.

3.2. Banquet fee

- Banquet fees (sales tax included) are listed in the table below.

Banquet Fee		
Classification	Advance Payment	On-Site Payment
Non-Students	4,000 yen	5,000 yen
Students	2,000 yen	3,000 yen

- Payment for the banquet can be made in advance on-line or by postal money order, or on-site during the meeting at a higher rate.

3.3. Miscellaneous information

- Registration and banquet fees are non-refundable.
- The amount of registration and banquet fees depends on your classification (as identified in the table above) at the time of registration. Fee adjustments cannot be made for any subsequent change in your classification (i.e., no additional billing or refund on the difference in fees due to a change in your home institution and/or affiliation.)
- Receipt for your registration and/or banquet fee payments will be issued at the reception desk during the meeting.
- Presentation of a hard copy of the e-mail message showing completion of your registration and registration and/or banquet fee payments to the reception desk will greatly facilitate the registration procedure.

III. Abstract Preparation

1. Abstract size and number of pages

One A4 page per presentation.

2. Preparation instructions

If you submit your abstract online, we accept only the PDF file format (maximum allowable size: 1 MB). If you mail in your abstract, all the information (text, figures, and tables) must fit on a sheet of A4 page size.

3. Printing

Proof of your abstract will be made in black and white with the direct plate making process. In this process, the abstract will be reduced to B5 size. In the course of your abstract preparation, please be aware that the quality of your figures (such as photos and graphs) may be degraded by the printing procedure. Also please be aware that the clarity of certain images, particularly color photos and figures, can be severely degraded.

4. Abstract format (refer to the figure)

Your text and additional material such as figures and photos need to fit in an area of 250 mm (vertical) x 170 mm (horizontal). The top margin should be 20 mm. Give the title of your presentation in the first line. Underneath the title, list the author names and their affiliations. Place the abstract content below the author information. In the case of multiple authorship, place an asterisk (*) to the left of the presenter's name. The spacing between the title and the body text should be 20 – 25 mm. We strongly suggest that you use a two-column format (left column → right column) for the text.

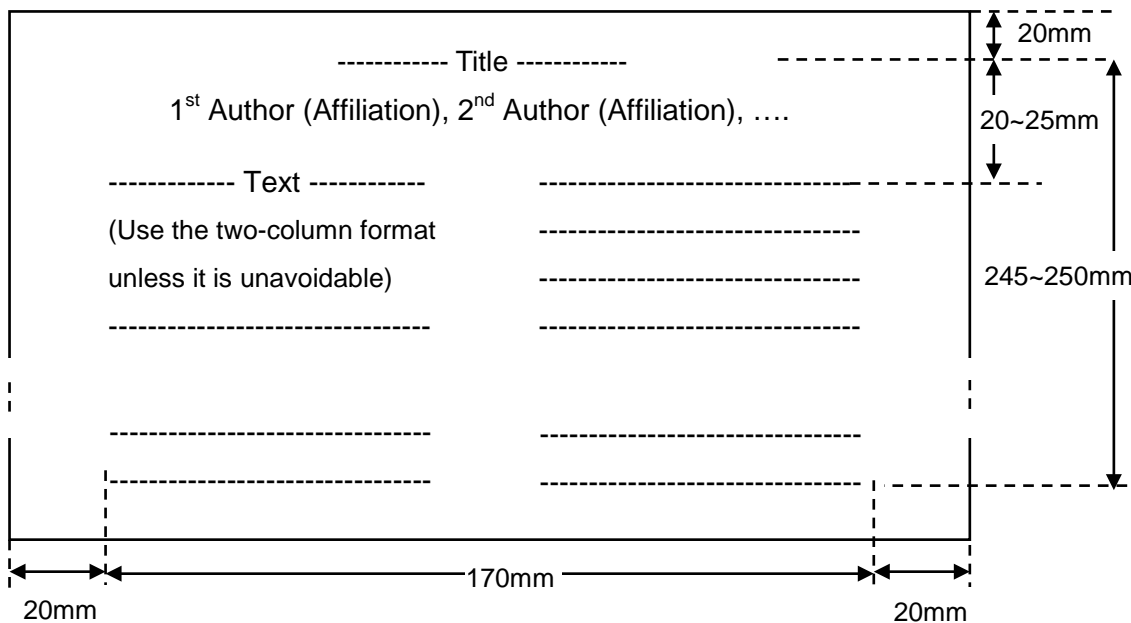


Figure: Guidelines for preparing abstract on an A4 sheet

5. Copyright

All the information (such as figures, tables, and text) that appear in the meeting proceedings are the copyright of the Meteorological Society of Japan.

IV. Guidelines for Presentations

1. Presentation types

Your presentation can be given either as an oral (including special topic sessions) or as a poster presentation.

2. Limit on the number of presentations

Each presenter is allowed to give up to two presentations. However, no two presentations can be given on a very similar topic. If a problem arises in regards to this restriction, the Spring and Autumn Meetings Oversight Committee will take appropriate action.

3. Selection of the presentation method

You can select the presentation method (oral / poster) at the time of your presentation. However, please note that we cannot always accommodate your request

due to various logistical issues. If the method of presentation is not identified at the time of application, the Spring and Autumn Meetings Oversight Committee, at its discretion, will assign a presentation method.

4. General information for oral presentations

Same amount of time is allocated for each oral presentation, and will be indicated in the meeting program. The time allocation is determined by the Spring and Autumn Meetings Oversight Committee, and is based on the total amount of time allocated to oral presentations divided by the number of presentations.

5. General information for special topic sessions

- The length of each presentation in a special topic session will be determined by the session conveners and will be indicated in the meeting program.
- The application deadline for a presentation in a special topic session is the same as that for a presentation in a general session (Tuesday, July 30 for on-line applications; Tuesday, July 23 for mail-in applications).
- Special topic session conveners will review the abstract submitted and will determine if the presentation can be given in one of the special topic sessions.
- If a submitted presentation is deemed not suitable for any of the special topic sessions, then the presentation will be considered for inclusion in a general session.
- For more information on the individual special topic sessions, please refer to “V. Themes and Objectives of Special Topic Sessions”.

6. General information for poster presentations

- Time allocated for poster presentations is approximately one hour. No other events will take place during the poster presentation sessions.
- Presenters are responsible for posting and removing their posters.
- Space allocated for each poster is approximately 180 cm (vertical) x 120 cm (horizontal). A poster does not necessarily have to consist of one sheet. It can be prepared on a number of small sheets and arranged on the poster board on the day of the presentation.

7. Use of equipment for your presentation

- For oral presentations (including ones in special topic sessions), a PC projector can be used. The use of any other visual equipment is not allowed.

- If you are planning to use a PC projector for your presentation, please note the following:
 - The presenter must bring his/her own PC. Only a projector and a connection cable will be provided in the presentation room.
 - The connection from your PC to the PC projector needs to be checked during the recess before your presentation session. If you are uncertain about the connection, please inform a staff member at that time.
 - In cases of equipment failure and/or connection problem between your PC and the PC projector, your presentation may be deferred to a later time in the session at the discretion of the chairperson. It is your responsibility to have a backup file on a portable medium for any unforeseen contingencies.
- If you wish to use an audio-visual equipment in the poster presentation hall, please let us know which equipment and how it is to be used at the time of your presentation application. This is necessary even if you have applied for an oral presentation, since it is possible that it may be changed to a poster presentation for various reasons associated with the logistical organization of the meeting program. We will attempt to accommodate your request within the logistical limitations of the presentation hall.

8. Other information

- The meeting program will appear in the October issue of *Tenki* and on the meeting website.
- Session chairs for the oral presentations are usually chosen from the presenters in each session. The Spring and Autumn Meetings Oversight Committee will take on the task of choosing candidates to be the chairpersons.

V. Themes and Objectives of Special Topic Sessions

1. Near future launch of the Global Precipitation Measurement (GPM) - Main satellite and expected new precipitation observation -

The Global Precipitation Measurement (GPM) main satellite has been jointly developed by JAXA and NASA, and is scheduled to be launched in early 2014. The GPM program is composed of one core satellite, which carries a Dual-frequency Precipitation Radar (DPR) and a microwave radiometer, and some constellation of

satellites including GCOM-W1, that carry microwave radiometers. The DPR, developed by JAXA and NICT in collaboration, consists of two radars; a Ku-band (13.6 GHz) Precipitation Radar, which is similar to the TRMM PR, and a Ka-band (35.55 GHz) Precipitation Radar, which has a sensitivity to light rain and solid precipitation. To facilitate a greater understanding on this mission and enhance effective usages for various meteorological sciences, as well as for application studies, we hold this special session to discuss expectations for new precipitation observation with the GPM.

Conveners:

Riko OKI (JAXA/EORC)

Yukari N. TAKAYABU (AORI/the University of Tokyo)

Kenji NAKAMURA (Dokkyo University)

Toshio IGUCHI (NICT)

Tomoo USHIO (Osaka University)

2. Recent studies in terrestrial water/energy/carbon fluxes

Terrestrial water/energy/carbon cycles (WEC) are one of the essential factors for controlling atmospheric circulations, and were intensely studied in various ways as meteorology, climatology, ecology, and forestry. However, since the study is a cross-disciplinary research with various approaches (ground observation, remote sensing, and numerical simulation), different spatial and temporal scales and study areas, researchers in different specialized fields relevant to WEC did not always have enough opportunities to face each other in one breakout session, suggesting a need to more comprehensively discuss about underlying issues and topics of WEC.

In order to share the latest information and to find out broad-based and common research agenda, we will be inviting some researchers in a variety of field relevant to WEC to this special session, and welcome young aspirants that study WEC using observation, remote sensing, and numerical simulation. We hope to enhance and share understanding and issue relevant to WEC among participants, based on the newest scientific knowledge in various areas ranging from Arctic to tropical region.

Conveners:

Ryuhei YOSHIDA (Graduate School of Science, Tohoku University)

Takahiro SASAI (Graduate School of Environmental Studies, Nagoya University)

3. Preparation state of EarthCARE (Earth Clouds, Aerosols and Radiation Explorer)

EarthCARE, Japan-Europe satellite mission for measuring global clouds, aerosols and radiation with a cloud radar and a lidar, is just going to move from engineering model phase to flight model phase. New satellite sensors: a cloud profiling radar with Doppler measuring function and a high spectral resolution lidar that can separate Mie-scattering and Rayleigh-scattering echo have been developed, and data processing algorithms for those data are now being developed by Japanese and European researchers. Planning of ground validation of this satellite using ground-base facilities has just started.

In this session, the development states of the sensors for EarthCARE, the states and future task of data processing algorithms and ground validation, and the advance experiments of utilization of EarthCARE data are going to be reported. We hope more atmospheric researchers will be interested in the EarthCARE mission on this occasion.

Conveners:

Yuichi OHNO (National Institute of Information and Communications Technology)

Riko OKI (Japan Aerospace Exploration Agency)

Hajime OKAMOTO (Kyushu University)

Takashi Y. NAKAJIMA (Tokai University)

Yasushi FUJIYOSHI (Hokkaido University)

4. Atmospheric and oceanic phenomena in the vicinity of the mid-latitude oceanic frontal zones

Huge amount of heat transport by the subtropical western boundary currents such as the Kuroshio and the topography around in the marginal seas form remarkable SST gradients in the midlatitude oceans. Studies using recent satellite observations, reanalysis data, and high-resolution numerical models have revealed that the midlatitude oceanic SST fronts affect the formation of low-level cloud, rain bands, explosive development of extratropical cyclones, and basin-scale atmospheric circulations accompanied by storm tracks. Recent studies have further documented that the SST warming is particularly significant in the vicinity of the mid-latitude oceanic frontal zones, suggesting our understanding to the role of the midlatitude ocean on atmosphere can help projections of future extreme events. Discussions in this session

would be fruitful and help to enhance our knowledge of the relationship between atmosphere and ocean in the mid-latitude in various spatial-temporal time scales. We welcome many presentations concerning atmospheric and ocean phenomena in the vicinity of the oceanic front in the mid-latitudes based on observational studies, data analysis, and numerical experiments. We also welcome topics such as extratropical transition of tropical cyclone and land sea breezes, and any preliminary researches and observational reports. Presentations by students and young scientists are strongly encouraged.

Conveners:

Mayumi K. YOSHIOKA (Tohoku University)

Qoosaku MOTOKI (Japan Agency for Marine-Earth Science and Technology)

Yoshimi KAWAI (Japan Agency for Marine-Earth Science and Technology)

Toru MIYAMA (Japan Agency for Marine-Earth Science and Technology)

Satoshi IIZUKA (National Research Institute for Earth Science and Disaster Prevention)

Atsuyoshi MANDA (Graduate School of Fisheries Science and Environmental Studies,
Nagasaki University)

Ryuichi KAWAMURA (Department of Earth and Planetary Sciences, Faculty of Sciences,
Kyushu University)

Hisashi NAKAMURA (Research Center for Advanced Science and Technology,
University of Tokyo)

5. The utilization of weather information and relating considerations for you

Today we can realize that the weather information has been rapidly enriched in its quality and volume. The contents have been deepened so that it is accepted as easy to understand and to utilize owing to the probability forecasts and imageries. But it is still difficult to predict the extreme phenomena like gust winds and heavy rainfall, so the town citizens are encouraged that they should get and understand the contents and make judgements, by themselves.

Japan's government certified weather forecasters are well known as making forecasts as well as interpreting the weather information on the mass media like TV.

And also, private weather information companies are contributing to the organizations which are depending on the weather conditions.

And also, we have public classes to deliver and spread the weather information knowledge for the disaster preventative personnels and ordinary citizens.

We weather forecasters are concerned about what we can do for you in order to help you utilize to prevent disaster and to develop industry using latest technologies. We are happy if we could be a bridge between you and us.

As we presented last year, our presentation includes this year, the study results of making and delivering weather information and spreading the weather knowledge. And we will discuss what we can do for you in relation to the study items.

Conveners:

Osamu IWATA (Certified and Accredited Meteorologists of Japan)

Kimitoshi SUGIYAMA (Certified and Accredited Meteorologists of Japan)

Naotoshi KANEMURA (Certified and Accredited Meteorologists of Japan)

Shuji HIRONAKA (Certified and Accredited Meteorologists of Japan)

Yoshiaki NAMBA (Certified and Accredited Meteorologists of Japan)

Shoji SHIRAISHI (Certified and Accredited Meteorologists of Japan)

Motohiro YOGO (Certified and Accredited Meteorologists of Japan)

Kenji OKADOME (Certified and Accredited Meteorologists of Japan)

6. Atmospheric science and climate system research by aircraft observations

In order to advance the atmospheric science and climate research, it is crucial to establish the Earth observation system by introducing a dedicated aircraft in addition to ground-based and satellite measurement systems. Aircraft measurements can cover the whole troposphere and have advantages in the measurements of wide range of parameters, precision/accuracy, and temporal/spatial resolutions. A goal of this session is to discuss the important results obtained in previous aircraft experiments and expected results in the future aircraft experiments on the atmospheric science and other science fields.

Conveners:

Makoto KOIKE (University of Tokyo)

Hiroshi NIINO (University of Tokyo)

Yutaka KONDO (University of Tokyo)

Masaki SATOH (University of Tokyo)

Shuji AOKI (Tohoku University)

Taro SHINODA (Nagoya University)

7. The recent winters in Japan - in the context of climatic change and teleconnection -

In recent years, severe winters with anomalously low temperature and heavy snow in Japan appear to occur frequently. The 2005/06 winter was markedly severe along with others including the last 2012/13 winter. It is also noted that the intraseasonal variation appears to become more significant.

Previously, the winter weather and climate conditions in Japan were linked to particular phases of ENSO and the Arctic Oscillation. We now begin to realize that rapid and drastic changes in the Arctic with polar amplification may be another part of the climate link which exerts influence on winter conditions in Japan. In recognition of this recent development this special session addresses the following questions: (1) How anomalous are recent winters in intraseasonal to decadal time scale? (2) What are contributing factors to the winter conditions in Japan, and how do they influence individually and/or jointly?

Conveners:

Jun INOUE (National Institute of Polar Research)

Jinro UKITA (Niigata University)

Kotaro TAKAYA (Japan Agency for Marine-Earth Science and Technology)

Toru NOZAWA (Okayama University)

Naohiko HIRASAWA (National Institute of Polar Research)

Masatake HORI (Japan Agency for Marine-Earth Science and Technology)

Meiji HONDA (Niigata University)

VI. Meeting Presentations by Non-Members

As a general rule, those who are not members of the Meteorological Society of Japan (MSJ) are not allowed to give presentations at MSJ meetings. However, we recognize that some foreign researchers on short stays or researchers from other academic disciplines may wish to give presentations at MSJ meetings. For this reason, the Spring and Autumn Meetings Oversight Committee allows non-members to give presentations exclusively in the following cases:

1. A non-member is allowed to give a presentation if it is co-authored by an MSJ

member. (Make sure that the name and affiliation of the co-author are indicated on the abstract.)

2. A presentation by a non-member in a special topic session is allowed at the discretion of the session convener.

The Spring and Autumn Meetings Oversight Committee urges those who intend to present at MSJ meetings on an ongoing basis to become MSJ members.

VII. Support for Workshops

The Spring and Autumn Meetings Oversight Committee will support, as best as it can, workshops that are independently conducted by MSJ members immediately before, during, and immediately after the meeting. To qualify for this support, the workshop must be open to all MSJ members. If you wish to receive support for your workshop, please send in your application to the Spring and Autumn Meetings Oversight Committee (E-mail: kouenkikaku2013a@netsoc.or.jp) with the following information:

Required information:

1. Name and topic of the workshop
2. Contact information for the representative
3. Requested time, date, and venue
4. Expected number of participants
5. Requested support (e.g., facilities, equipment)

Deadline: Tuesday, July 30, 2013

VIII. Child-Care Support during the Meeting

The meeting executive committee suggests the following child care facility for your use during the meeting:

World Kids Hoikuen

2-11-12, Oh-machi, Aoba-ku, Sendai

Phone: 022-265-1722

Access: 10 to 15-min walk from Sendai International Center

It is individual responsibility to submit an application by 5 pm one day prior to your usage of the child care facility. The meeting executive committee is currently

considering subsidizing part of the cost. If you wish to receive a child care support for the usage of the above-mentioned or other child care facilities, please contact Narihiro Orikasa either by email, phone or fax (see below).

Contact Name: Narihiro Orikasa (Sendai District Meteorological Observatory)

Email: norikasa@met.kishou.go.jp

Phone: 022-297-8160, FAX:022-297-5615

IX. Trial Introduction of the Career Explorer Logo

1. Objective of the Career Explorer Logo

In recent years, career development among young researchers has become an important social issue. In order to address this issue, MSJ decided to introduce the use of the “Career Explorer Logo” in the Autumn Meeting 2009 on a trial basis with the intention of supporting job-seeking and recruiting activities among the MSJ members. (A similar approach has been in use by the Japan Society of Applied Physics since 2007.)

2. Career Explorer Illustration



By displaying the “Career Explorer Logo” in your proceedings manuscript or presentation materials, you can inform other MSJ members that you are currently seeking employment opportunities. Electronic versions of the illustration in both color and black-and-white are available on the MSJ homepage.

3. How to use the Logo

When postdoctoral researchers, students, or any other Society members who are seeking employment opportunities give presentations, they may use the “Career Explorer Logo” in their proceedings manuscript and/or presentation materials.

1. Proceedings manuscript: Insert the Logo to the left of the title of your

presentation. Please make sure that the Logo is confined to its approved area on the page.

2. Oral presentation: Display the Logo in any highly visible location on the presentation material.
3. Poster presentation: Display the Logo in a highly visible location near the title of your presentation.

4. Caution against misuse of the Logo

1. The Logo can only be used in and for the lecture sessions hosted by MSJ and its members.
2. Refrain from any questions associated with the Logo during oral presentations.
3. The presenter takes full responsibility for the use of the Logo. MSJ is not responsible for any benefits or difficulties that might result from the use of the Logo.
4. The use of the Logo is not allowed outside the appropriateness and the purpose of its intent, as defined by the Society.

Meteorological Society of Japan

Rules and Regulations for Presentations at Spring and Autumn Meetings

The Spring and Autumn Meetings Oversight Committee Meteorological Society of Japan

1. Purpose of the Meetings

- 1.1 The Meteorological Society of Japan (MSJ) organizes MSJ Meetings twice a year, in spring and autumn, in order to promote and make progress on meteorological research, and to contribute to the general advancement of science. At these meetings, workshops and presentation sessions on meteorology are held.

2. Registration for the Meetings

- 2.1 Those who intend to give oral or poster presentations at the meeting (including guest speakers) are required to register their personal information through the

meeting website, complete the conference registration, and make payment for the registration fee in advance.

- 2.2 In order to give presentations (oral and/or poster) at the meeting, all individuals other than guest speakers are required to submit an abstract, which needs to be approved by the Spring and Autumn Meetings Oversight Committee.
- 2.3 Registration of personal information and registration for the meeting are to be completed by the registrant. Contact information at which the registrant can be reached needs to be provided, and not that of a representative. Depending on the circumstances, the Spring and Autumn Meetings Oversight Committee may need to contact the registrants for inquiries. Registration by a representative of the registrant is permitted only under exceptional circumstances in which registration by the registrant is difficult, such as: 1) registration from abroad, 2) registration for a foreign researcher, and/or 3) no access to available internet.

3. Abstract Preparation

- 3.1 As for the abstract formatting and other related matters, the information in the meeting announcement (posted on the meeting website) is to be followed.

4. Abstract Submission

- 4.1 The presenter is responsible for submitting his or her abstract by the designated date. The presenter must gain the approval of his or her co-authors before submitting an abstract. Abstract submission by a representative of the presenter is permitted only under exceptional circumstances in which submission by the presenter is not feasible, such as submission from abroad or by a foreign researcher. Finally, if a submission is made by a representative without the consent of the presenter, the abstract will not be accepted.
- 4.2 The maximum number of presentations allowed for each registered participant is 2 (including invited lectures).

5. Review

- 5.1 The Spring and Autumn Meetings Oversight Committee uses a peer review process to decide on the acceptance or rejection of submitted abstracts. Acceptance or rejection of the submitted abstracts is at the discretion of the Spring and Autumn Meetings Oversight Committee. If the Spring and Autumn Meetings Oversight Committee determines that the content of the abstract is inappropriate for presentation at the meeting for any reason including those listed below, the

Committee reserves the right to reject the abstract.

1. The content of the presentation is plagiarized from the research results of others.
 2. The format of the abstract deviates significantly from the specified format.
 3. The content of the presentation is inappropriate from the perspective of social ethics.
 4. The content of the presentation defames specific individuals or organizations.
 5. The abstract submission is made for a purpose that deviates from the objective of the meeting.
 6. The content of the presentation is not well suited for the purpose of the meeting.
- 5.2 The Spring and Autumn Meetings Oversight Committee will determine the format of the presentation (oral or poster), while taking into consideration the request of the presenter.
- 5.3 If the Spring and Autumn Meetings Oversight Committee rejects a submitted abstract, the Committee will notify the submitter of its decision along with the reasons for the rejection. In this case, the registration fee (or the difference in fee which arises from the resulting change in participation classification) will be refunded.
- 5.4 If the submitter disagrees with the reasons for the rejection of the submitted abstract, the submitter is entitled to only one petition for re-examination of the rejected abstract.

6. Re-Examination

- 6.1 When petitioning for re-examination of a rejected abstract, please submit the following information to the office of the Spring and Autumn Meetings Oversight Committee: the name and contact information of the petitioner, the presentation title, the author name(s), and a statement for the reasons the petitioner believes that the abstract should be re-examined (the format of the petition is left to the discretion of the petitioner).
- 6.2 Petitions for abstract re-examination are to be submitted by mail and need to be received at the office of the Spring and Autumn Meetings Oversight Committee within 7 days, including the day the notification of the rejection of the abstract was received by the presenter.
- 6.3 When petitioning for re-examination of a rejected abstract, any modification of the abstract is not permitted. The Spring and Autumn Meetings Oversight Committee will conduct a re-examination procedure and notify the petitioner of the result of the re-examination (acceptance / rejection).

7. Modification and Cancellation of an Accepted Abstract

- 7.1 No modification to the presentation format, the presentation title, or the content of an abstract is allowed after its acceptance.
- 7.2 If the cancellation of a scheduled presentation is necessary due to unavoidable circumstances such as illness, a cancellation request needs to be made immediately to the Spring and Autumn Meetings Oversight Committee. When the presentation is cancelled, the registration fee will not be refunded.