

# Announcement of the 2022 Spring Meeting: Virtual

## I. Meeting Information

The Spring Meeting of 2022 will be held online as a Web conference via internet.

### 1. Date

May 17 (Tuesday) – 21 (Saturday), 2022.

### 2. Awards ceremony, commemorative lectures by award recipients, and symposium

Awards ceremony, commemorative lectures and symposium will be held online (live streaming) from the auditorium in Japan Meteorological Agency.

Date: May 19

Morning: symposium

Afternoon: award ceremony, commemorative lectures

The theme of symposium is “Research Frontiers and Future Perspectives on Quasi-stationary Band-shaped Precipitation Systems, “Senjo-kousuitai”.

### 3. Special symposium

Prof. Syukuro Manabe won the Nobel Prize in 2021. The Committee on the Spring and Autumn Meeting Oversight will hold a special symposium to commemorate his research achievements. Please visit the meeting website (<https://www.metsoc.jp/en/>) for details.

### 4. Presentations

All the oral/poster presenters give online poster presentations. Oral presentations will also be held by using the web conferencing system “Zoom”.

### 5. Account of “G suite”

For talk and discussion, presenters and attendees need to use an account of “Google Workspace (G suite)” for Meteorological Society of Japan (MSJ). A member of the MSJ can apply for the “G suite” account from the member website. Non-members

need to use “Google account”.

## **6. Junior session**

Junior session will be held online during the Spring Meeting. Please visit the meeting website for details.

## **7. Social gathering**

Social gathering is not planned at the Spring Meeting of 2022, but the Committee on the Spring and Autumn Meeting Oversight will support a plan of online gathering proposed by the presenters and attendees as much as possible.

E-mail address: kouenkikaku2022s@googlegroups.com

## **8. Meeting website**

The meeting website (<https://www.metsoc.jp/meetings/2022s>) in Japanese has been launched to accept applications and disseminate information about the meeting, including any update to the program. Registration procedures can also be found at the website.

## **II. Registration Procedure**

### **1. Registration procedure for presenters**

Please follow the registration process outlined in the “Meteorological Society of Japan, Rules and Regulations for Presentations at Spring and Autumn Meetings” at the end of this announcement.

As a general rule, registration and abstract submission can only be made on-line. However, if this is not possible for some reason, registration by e-mail will be acceptable.

Please note that your registration, registration fee and submission fee payments have to be completed before you are eligible to give your presentation(s).

Non-members of the Meteorological Society of Japan are allowed to give presentations only at special topic sessions (refer to “VI. Meeting Presentations by Non-Members and Corporate Members for more details”).

#### **1.1 On-line registration**

- Deadline: 3 pm (Japan Standard Time) on Wednesday, February 16, 2022.

- Refer to the meeting website and follow the instructions on the website.
- From the Spring Meeting of 2022, “event pay system” supplied by Metaps Payment Inc. will be used for the online-registration system.
- Enter your personal information at the meeting website. After you have done this, register for the meeting, apply for a presentation, submit your abstract, and pay meeting fees. Presenters are requested to register their own personal information. Please DO NOT submit two applications with different presenter names for each registration.
- Meeting registration, registration fee and submission fee payments (credit card or convenience store payment) must be completed prior to the submission of your application for a presentation. If your meeting registration and fee payments are incomplete, we cannot accept your presentation application.
- For on-line payment, we can accept credit card payment even if the cardholder’s name is different from the name registered in your personal information.
- Submit your abstract on the meeting website. We can only accept the abstract in PDF format (maximum allowable size: 1MB).
- Copyright transfer agreement must be done at the meeting website when you submit your abstract
- If you have any requests regarding your presentation, please indicate them in the space provided. We will attempt to accommodate your request as much as possible. Also, as a general rule, we reserve the right to assign the date of your presentation, to facilitate the logistics of the meeting. Please note that we will not respond one by one to every request that is submitted. Thank you for your understanding and cooperation
- Until the presentation application deadline (3 pm (Japan Standard Time) on Wednesday, February 16, 2022), you can modify at the website any information you have already submitted, such as your registration information and abstract. Please note, however, that you cannot cancel your presentation application.
- We cannot accept any application for presentation or any modification to the abstract after the application deadline.

**1.2 E-mail registration (This form of registration is accepted only under extreme unavoidable circumstances.)**

- Deadline: No later than Wednesday, February 9, 2022.  
(Please note that the e-mail deadline is one week earlier than the on-line deadline.)
- Send the following four items of information to the “Head Office of the Committee on

the Spring and Autumn Meeting Oversight” by E-mail (see below for the address).

1. Abstract. (We can only accept abstract in PDF (maximum allowable size: 1MB)).
2. Presenter’s name (both in Japanese characters, if applicable, and roman alphabet), affiliation, abbreviation for the affiliation, membership number, contact information (address, phone number, and email address), the presentation title, main and sub keywords, submission fee classification (“Submission fee A” or “Submission fee B” (see Section 3.1)), and other necessary matters (any format is acceptable).
3. Payment receipt for postal money transfer or its hard copy (refer to the next section).
4. Copyright Agreement Form with signatures of all authors (please download the Agreement Form at the website [https://www.metsoc.jp/E/msj\\_copyright.pdf](https://www.metsoc.jp/E/msj_copyright.pdf)).

E-mail address: [kouenkikaku2022s@googlegroups.com](mailto:kouenkikaku2022s@googlegroups.com)

(Please send e-mail message with the title of “Presentation Application 2022s”.)

- Prior to submitting your presentation application, please send your payment for the registration and submission fees by postal money transfer with the following information:

- Account number: 00130-3-5958

Name on the account: 日本気象学会 (This must be written in Japanese.)

- In the “space for correspondence”, provide the following information:

1. “Registration application for the 2022 spring meeting.”
2. Membership number (if not a member, please indicate “non-member.”)
3. Submission fee classification: “Submission fee A” or “Submission fee B” (see Section 3.1)
4. Amounts for the meeting registration fee and submission fee
5. Total amount

- In the section “address and name of the payer,” please make sure to provide your address, name, and phone number.

- The presenter is responsible for the processing fee for the postal money transfer.

Thank you for your understanding and cooperation.

### **1.3 Presentation cancellation policy**

- After your presentation application has been submitted, you cannot withdraw your presentation. The meeting registration and submission fees cannot be refunded even if you are unable to give your presentation or attend the meeting due to unavoidable circumstances.

- In case the presenter cannot give his/her presentation but allows for a substitute presenter, please contact the Committee on the Spring and Autumn Meeting Oversight (kouenkikaku2022s@googlegroups.com). Please note that the substitute presenter must be a registrant of the meeting.

## **2. Registration procedure for non-presenters (attendance only)**

Registration fee can be made using one of the following methods below. In order to expedite the process, we request pre-registration online via the meeting website.

### **2.1 On-Line registration**

Register online at the meeting website and complete your registration payment by Wednesday, April 27, 2022 (credit card payment or convenience store payment).\_

### **2.2 E-mail registration (This form of registration is accepted only under extreme unavoidable circumstances.)**

- Deadline: No later than Wednesday, April 13, 2022.  
(Please note that the e-mail deadline is two weeks earlier than the on-line deadline.)
- Send the following two items of information to the “Head Office of the Committee on the Spring and Autumn Meeting Oversight” by E-mail (see below for the address).
  1. Participant’s name (both in Japanese characters, if applicable, and roman alphabet), affiliation, abbreviation for the affiliation, membership number, contact information (address, phone number, and email address) (any format is acceptable).
  2. Payment receipt for postal money transfer or its hard copy (refer to the next section).  
E-mail address: kouenkikaku2022s@googlegroups.com  
(Please send e-mail message with the title of “Registration Application 2022s”.)
- Prior to applying for the meeting registration, please send your payment for the meeting fees by postal money transfer with the following information:
  - Account number: 00130-3-5958  
Name on the account: 日本気象学会 (This must be written in Japanese.)
  - In the “space for correspondence”, provide the following information:
    1. “Registration application for the 2022 spring meeting.”
    2. Membership number (if not a member, please indicate “non-member.”)
    3. Meeting registration fee
  - In the section “address and name of the payer,” please make sure to provide your

address, name, and phone number.

- The participant is responsible for the processing fee for the postal money transfer.

Thank you for your understanding and cooperation.

### 3. Registration and submission Fees

#### 3.1. Meeting registration and submission fees

- You need to pay a meeting registration fee and a submission fee separately. The registration fee includes a payment for the meeting proceedings.
- Refer to the following table to identify your meeting registration fee (sales tax included).

Classification	Meeting registration fee
Member	5,000 yen
Non-member	9,000 yen

- Refer to the following table to identify your submission fee (sales tax included).

Submission fee		
Classification	One Presentation	Two Presentations
Submission fee A	6,500 yen	11,500
Submission fee B	3,000 yen	6,000

- Submission fee Classification  
Submission fee A: presenters who are affiliated with research institutes and universities (except for undergraduate and graduate students).  
Submission fee B: presenters who do not meet the criteria for Submission fee A.
- If a presenter meets the criteria for Submission fee A and gives two presentations, then the submission fees for the first and second presentations are 6,500 yen and 5,000 yen, respectively.

#### 3.2. Miscellaneous information

- Registration and submission fees are non-refundable.
- The amount of registration and submission fees depends on your classification (as identified in the table above) at the time of payments. Fee adjustments cannot be made for any subsequent change in your classification (i.e., no additional billing or refund on the difference in fees due to a change in your home institution and/or affiliation.)

### III. Abstract Preparation

#### 1. Abstract size and number of pages

One A4 page per presentation.

#### 2. Preparation instructions

We accept only the PDF file format (maximum allowable size: 1 MB).

#### 3. Abstract format (refer to the figure)

Your text and additional material such as figures and photos need to fit in an area of 250 mm (vertical) x 170 mm (horizontal). The top margin should be 20 mm. Give the title of your presentation in the first line. Underneath the title, list the author names and their affiliations. Place the abstract content below the author information. In the case of multiple authorship, place an asterisk (\*) to the left of the presenter's name. The spacing between the title and the body text should be 20 – 25 mm. We strongly suggest that you use a two-column format (left column → right column) for the text.

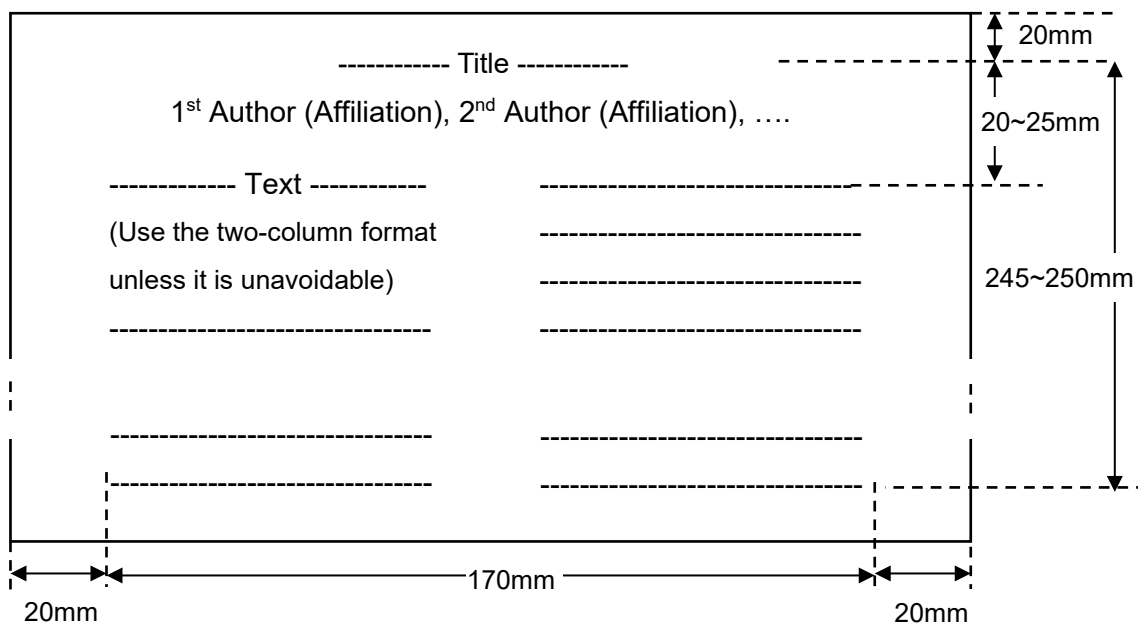


Figure: Guidelines for preparing abstract on an A4 sheet

#### **4. Copyright**

Copyright of all the information (such as figures, tables, and text) that appear in the meeting proceedings belongs to the Meteorological Society of Japan.

### **IV. Guidelines for Presentations**

#### **1. General information for general sessions**

In the 2022 Spring Meeting, presentations will be held by online posters and oral presentations.

##### **1.1 Online poster presentation**

All the oral/poster presenters give online poster presentations. Attendees can view online posters and pose a question for them when the presenters uploaded the materials for the online poster presentations (PDF, Google slides, PPT, lecture video, etc.). During core times set for the online poster presentations, presenters and attendees can use “Meet” and “Zoom” for real-time discussions. Presenters can upload materials for the online poster presentations for about a week with the date of May 17 (Tuesday) – 21 (Saturday), 2022 and attendees can view the materials during the period.

##### **1.2 Oral presentation**

Oral presentations will be held online by using the web conferencing system “Zoom”. In the submission form, the presenters need to select whether they wish to give oral presentations or not at the meeting website. Please note that the Committee on the Spring and Autumn Meeting Oversight will set the upper limit on the number of oral presentations that can be made. Therefore, not all applicants will be able to make oral presentations. Applicants will receive the adoption or rejection result of an oral presentation by the end of March.

Please visit the meeting website (<https://www.metsoc.jp/meetings/2022s>) for details.

#### **2. General information for special topic sessions**

In the Spring Meeting of 2022, special topic sessions will not be held.

#### **3. Limit on the number of presentations**

Each presenter is allowed to give up to two presentations. However, no two



presentations can be given on a very similar topic. If a problem arises in regards to this restriction, the Committee on the Spring and Autumn Meeting Oversight will take appropriate action.

#### **4. General information for presentations**

The Committee on the Spring and Autumn Meeting Oversight recommend that a presenter updates the OS, Software for Web conferencing, and Web Browser of the PC for his/her presentation. Attendees will be informed about details of uploading and publication of presentation materials, questions and answers for the materials, and Web conference systems at a later date. Please do not hesitate to contact the Committee on the Spring and Autumn Meeting Oversight (kouenkikaku2022s@googlegroups.com) if you have any questions.

#### **V. Themes and Objectives of Special Topic Sessions**

In the Spring Meeting of 2022, special topic sessions will not be held.

#### **VI. Meeting Presentations by Non-Members**

As a general rule, those who are not members of the Meteorological Society of Japan (MSJ) are not allowed to give presentations at MSJ meetings. It will be greatly appreciated if those who intend to present at MSJ meetings would become MSJ members.

#### **VII. Meeting Registration and Presentations by Corporate Members and supporting Members**

Corporate or supporting members can register online at the meeting website up to two members. When the member submits an abstract, please state the corporate name in the abstract. Also, when the member completes the conference registration, please use the corporate or supporting membership number and add the words “corporate member” or “supporting member” to the abbreviation of the member’s affiliation.

#### **VIII. Support for Workshops**

The Committee on the Spring and Autumn Meeting Oversight will post information

about workshops that are independently conducted by MSJ members immediately before, during, and immediately after the meeting, on the meeting proceedings and/or the meeting website. The workshop must be open to all MSJ members. If you wish to receive support for your workshop, please send your application to the Committee on the Spring and Autumn Meeting Oversight (E-mail: koudenkikaku2022s@googlegroups.com) with the following information:

- Required information:
1. Name and topic of the workshop
  2. Contact information for the representative
  3. Requested time, date, and form (e.g., conference at the venue or web conference)
  4. Purpose of the workshop
  5. Program of the workshop

Deadline: Wednesday, March 2, 2022

### **IX. Child-Care Support during the Meeting**

The meeting executive committee is considering child-care support during the Meeting. When it is decided, the meeting executive committee will announce that on the meeting website (<https://www.metsoc.jp/meetings/2022s>).

### **X. The Career Explorer Logo**

#### **1. Objective of the Career Explorer Logo**

In recent years, career development among young researchers has become an important social issue. In order to address this issue, MSJ decided to introduce the use of "Career Explorer Logo", with the explicit purpose of supporting job search and recruiting activities among the MSJ members.

#### **2. Career Explorer Illustration**

By displaying the "Career Explorer Logo" in your proceedings manuscript or presentation materials, you can inform other MSJ members that you are currently seeking employment opportunities. Electronic versions of the illustration in both color and black-and-white are available on the MSJ homepage.

### **3. How to use the Logo**

When postdoctoral researchers, students, or any other Society members who are seeking employment opportunities give presentations, they may use the “Career Explorer Logo” in their proceedings manuscript and/or presentation materials.

1. Proceedings manuscript: Insert the Logo to the left of the title of your presentation. Please make sure that the Logo is confined to its approved area on the page.
2. Oral presentation: Display the Logo in any highly visible location on the presentation material.
3. Poster presentation: Display the Logo in a highly visible location near the title of your presentation.

### **4. Caution against misuse of the Logo**

1. The Logo can only be used in and for the lecture sessions hosted by MSJ and its members.
2. Refrain from any questions associated with the Logo during oral presentations.
3. The presenter takes full responsibility for the use of the Logo. MSJ is not responsible for any benefits or difficulties that might result from the use of the Logo.
4. The use of the Logo is not allowed outside the appropriateness and the purpose of its intent, as defined by the Society.

**Meteorological Society of Japan**  
**Rules and Regulations for Presentations at Spring and Autumn Meetings**

**The Committee on the Spring and Autumn Meeting Oversight**  
**Meteorological Society of Japan**

**1. Purpose of the Meetings**

1.1 The Meteorological Society of Japan (MSJ) organizes MSJ Meetings twice a year, in spring and autumn, in order to promote and make progress on meteorological research, and to contribute to the general advancement of science. At these meetings, workshops and presentation sessions on meteorology are held.

**2. Registration for the Meetings**

2.1 Those who intend to give oral or poster presentations at the meeting (including guest speakers) are required to register their personal information through the meeting website, complete the conference registration, and make payment for the registration fee and submission fee in advance.

2.2 In order to give presentations (oral and/or poster) at the meeting, all individuals other than guest speakers are required to submit an abstract, which needs to be approved by the Committee on the Spring and Autumn Meeting Oversight.

2.3 Registration of personal information and registration for the meeting are to be completed by the registrant. Contact information at which the registrant can be reached needs to be provided, and not that of a representative. Depending on the circumstances, the Committee on the Spring and Autumn Meeting Oversight may need to contact the registrants for inquiries. Registration by a representative of the registrant is permitted only under exceptional circumstances in which registration by the registrant is difficult, such as: 1) registration from abroad, 2) registration for a foreign researcher, and/or 3) no access to available internet.

**3. Abstract Preparation**

3.1 As for the abstract formatting and other related matters, the information in the meeting announcement (posted on the meeting website) is to be followed.

**4. Copyright Transfer**

4.1 Copyright of the submitted abstract is transferred to the Meteorological Society of Japan, based on the decision that was taken by the Executive Committee of the

Meteorological Society of Japan on January 29, 2013: “On reinforcement of copyright transfer for publications by the Meteorological Society of Japan”.

## **5. Abstract Submission**

- 5.1 The presenter is responsible for submitting his or her abstract by the designated date. The presenter must gain the approval of his or her co-authors before submitting an abstract. Abstract submission by a representative of the presenter is permitted only under exceptional circumstances in which submission by the presenter is not feasible, such as submission from abroad or by a foreign researcher. Finally, if a submission is made by a representative without the consent of the presenter, the abstract will not be accepted.
- 5.2 The maximum number of presentations allowed for each registered participant is 2 (including invited lectures).

## **6. Review**

- 6.1 The submitted abstracts are reviewed and decided on the acceptance or rejection by the Committee on the Spring and Autumn Meeting Oversight. Acceptance or rejection of the submitted abstracts is at the discretion of the Committee on the Spring and Autumn Meeting Oversight. If the Committee on the Spring and Autumn Meeting Oversight determines that the content of the abstract is inappropriate for presentation at the meeting for any reason including those listed below, the Committee reserves the right to reject the abstract.
1. The content of the presentation is plagiarized from the research results of others.
  2. The format of the abstract deviates significantly from the specified format.
  3. The content of the presentation is inappropriate from the perspective of social ethics.
  4. The content of the presentation defames specific individuals or organizations.
  5. The abstract submission is made for a purpose that deviates from the objective of the meeting.
  6. The content of the presentation is not well suited for the purpose of the meeting.
- 6.2 The Committee on the Spring and Autumn Meeting Oversight will determine the format of the presentation (oral or poster), while taking into consideration the request of the presenter.
- 6.3 If the Committee on the Spring and Autumn Meeting Oversight rejects a submitted abstract, the Committee will notify the submitter of its decision along with the reasons for the rejection. In this case, the registration and submission fees (or the difference

in fee which arises from the resulting change in participation classification) will be refunded.

6.4 If the submitter disagrees with the reasons for the rejection of the submitted abstract, the submitter is entitled to only one petition for re-examination of the rejected abstract.

## **7. Re-Examination**

7.1 When petitioning for re-examination of a rejected abstract, please submit the following information to the office of the Committee on the Spring and Autumn Meeting Oversight: the name and contact information of the petitioner, the presentation title, the author name(s), and a statement for the reasons the petitioner believes that the abstract should be re-examined (the format of the petition is left to the discretion of the petitioner).

7.2 Petitions for abstract re-examination are to be submitted by mail and need to be received at the office of the Committee on the Spring and Autumn Meeting Oversight within 7 days, including the day the notification of the rejection of the abstract was received by the presenter.

7.3 When petitioning for re-examination of a rejected abstract, any modification of the abstract is not permitted. The Committee on the Spring and Autumn Meeting Oversight will conduct a re-examination procedure and notify the petitioner of the result of the re-examination (acceptance / rejection).

## **8. Modification and Cancellation of an Accepted Abstract**

8.1 No modification to the presentation format, the presentation title, or the content of an abstract is allowed after its acceptance.

8.2 If the cancellation of a scheduled presentation is necessary due to unavoidable circumstances such as illness, a cancellation request needs to be made immediately to the Committee on the Spring and Autumn Meeting Oversight. When the presentation is cancelled, the registration and submission fees will not be refunded.